



COMMUNITIES TOGETHER FOR CHILDREN

Illness Reporting

4. COVID-19 Illness Reporting

Date: October 5, 2020

CATEGORY: Health and Safety

REVIEWED:

Purpose

The purpose of this policy is to provide clear direction for EarlyON Service Providers when reporting an occurrence of illness in an EarlyON participant or staff, as per the Ministry of Education *Operational Guidance During COVID-19 Outbreak: EarlyON Re-Opening*. This policy is designed to help reduce risk of the spread of illness, including COVID-19.

Policy

Communities Together for Children EarlyON will ensure that all reporting requirements as described in this policy are met, and that all guidance provided by Public Health on COVID-19 related matters is followed.

All Suspected/Confirmed cases of COVID-19 associated with an EarlyON program must be reported to the TBDSSAB at kim.figliomeni@tbdssab.ca cc/ Louise.Piercey@tbdssab.ca.

A suspected case of COVID-19 is defined as any individual experiencing signs or symptoms consistent with the Ministry of Health *COVID-19*.

Procedure

In the event that an individual begins to show signs/symptoms consistent with COVID-19 while in attendance in program:

- The ill individual (and parent/caregiver if the ill individual is a child) will be asked to leave program as quickly as possible, while continuing to maintain physical distancing. The individual will be asked to:
 - Stay home, isolate and:
 - Contact Communities Together for Children EarlyON program to let them know about this result.
 - Stay home, isolate and:

- Contact the Assessment Centre at the Thunder Bay Regional Health Sciences Centre (807) 935-8100 for testing. With a negative result you can return to a pre-registered Communities Together for Children EarlyON program after 24 hr symptom free.

OR

- Contact your Health Care provider – If they provide an alternative diagnosis for the symptoms or do not recommend COVID testing you can return to a pre-registered Communities Together for Children EarlyON program after 24 hr symptom free.

OR

- If you do not have a test done or have not seen a Health Care provider for an assessment you may return to a Communities Together for Children EarlyON pre-registered program 14 days after symptoms first appeared and after 24 hr symptom free.

- TBSSAB must be notified as per the process for reporting a serious occurrence in accordance with the Ministry of Education *Operational Guidance During COVID-19 Outbreak: EarlyON Re-Opening*. Please ensure the time, date and specific program are included in the Serious Occurrence Report.

In the event that the closure of an EarlyON program, room or centre is required due to COVID-19:

- Closure would be determined by a risk assessment done by the health unit

Policy and Procedure Review

- Communities Together for Children EarlyON will ensure that all staff have reviewed this policy and procedure prior to commencing work at the EarlyON Program and maintain a record to this effect.
- Communities Together for Children EarlyON will review this policy monthly and recognize that this policy may be amended as needed in response to continually evolving circumstances during the COVID-19 pandemic.
- Communities Together for Children will confirm with the TBDSSAB that this policy/procedure is being followed by ensuring all staff has reviewed the policy and any amendments and signed an attestation.